

MISSOURI CAPITOL POLICE ADVISOR

630 West Main Street – Jefferson City, Missouri 65101 – 573 751 2764



JANUARY 2013

Operation Toys 2012

On Saturday, Dec. 16, officers from Missouri Capitol Police, Missouri State Highway Patrol, Cole County Sheriff's Department, Jefferson City Police Department and the Department of Corrections teamed up to provide underprivileged children in the community with toys for Christmas. Donations collected by the officers were divided evenly, allowing officers to provide each of the 60 sponsored children with an \$85 Walmart gift card to spend on themselves and their families. In addition to shopping, the children enjoyed riding in police cars and meeting Santa and his elves. Capitol Police thanks all of the officers who volunteered their time and the state employees who donated money to make sure this year's Operation Toys event was a success.

2013 Inauguration

On Monday, Jan. 14, the following inauguration events will take place in honor of Gov. Jay Nixon:

- 8:30 a.m.: Prayer service at First Baptist Church, 301 E. Capitol St.
- 10:00 a.m.: Parade
- 11:15 a.m.: Swearing in ceremony on the south Capitol steps
- 1:30 p.m.-3:30 p.m.: Reception with the Governor and First Lady at the Governor's Mansion
- 1:30 p.m.-5:00 p.m.: Missouri BBQ showcase and reception at Capitol Plaza Hotel
- 7:00 p.m.: Grand March and Ball in the Capitol Rotunda

All of the scheduled events are free and open to the public, and do not require tickets. Cole County state offices will also be closed for Gov. Nixon's inauguration events. For more information go to www.mo.gov/inauguration.

Welcome

Capitol Police welcomes Jeff Dampf to the department. Officer Dampf was formerly an officer with the Jefferson City Police Department.

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| Spotlight: | Safety Tips for Winter Traveling |  |
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Winter travel brings additional dangers that families need to consider. Whenever possible, avoid driving in snow or ice storms. If you are required to travel in bad weather, drive slowly and cautiously, allowing extra time for your trip. It is also wise to let someone know where you are going, the route you are taking, and when you expect to arrive so they can alert authorities if you do not make it.

- Keep standard emergency equipment in your car, including a cell phone, flashlight, jumper cables, sand or kitty litter (for traction), ice scraper, snow brush, small shovel, blankets and warning devices (flares, reflectors, etc.).
- For long car trips, drivers should keep their car equipped with food, water, extra blankets, and any required medication in case of an emergency.
- If your car is parked outside, it is important to make sure the exhaust pipe and the area around it are free of snow before you start the car. Snow packed in or around the exhaust pipe can cause high levels of carbon monoxide in the car.
- If your car stalls or gets stuck in the snow, light two flares a safe distance away from the front and rear of the vehicle, and clear all snow away from your exhaust pump. Do not sit in a parked car with the engine running unless a window is open slightly to let in fresh air. Wrap yourself in blankets, only running your vehicle's heater for a few minutes every hour to keep warm to preserve gas.

For more safety tips and information about preparing for winter weather travel, visit the National Highway Traffic Safety Administration Web site at www.nhtsa.gov/Driving+Safety.

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February 2013

2013 Inauguration

Missouri Capitol Police thanks everyone for their cooperation with the security planning and implementation covering the inauguration of Gov. Jay Nixon on Jan 14. The Missouri State Highway Patrol, Missouri State Park Rangers, Missouri State Fire Marshall's Office, Jefferson City Police Department, the Army National Guard, and the Office of Administration, Division of Facilities Management, Design and Construction all helped make this day a success.

Reporting Suspicious Activity

Capitol Police encourages individuals to continue to report any type of suspicious activity immediately. To report suspicious activity, please contact Capitol Police as soon as possible by calling (573) 522-2222 or dialing #627 on your cell phone. If the activity is reported immediately, officers will be able to quickly respond to the scene. When calling, please be prepared to provide as much information as possible about the activity, such as a detailed description, location and time.

Congratulations

Capitol Police congratulates Officer Kevin Virgin for being promoted to Corporal. Corporal Virgin has been assigned the night shift, and will patrol from 11 p.m. to 7 a.m.

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| Spotlight: | American Heart Disease Awareness Month | |
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Heart Attack Warning Signs:

- Chest discomfort – Most heart attacks involve discomfort in the center of the chest that lasts more than a few minutes, or that goes away and comes back. It can feel like uncomfortable pressure, squeezing, fullness or pain.
- Discomfort in other areas of the upper body – Symptoms can include pain or discomfort in one or both arms, the back, neck, jaw or stomach.
- Shortness of breath – with or without chest discomfort.
- Other signs – may include breaking out in a cold sweat, nausea or lightheadedness.

Stroke Warning Signs: Spot a stroke F.A.S.T.:

- Face drooping – Does one side of the face droop or is it numb? Ask the person to smile.
- Arm weakness – Is one arm weak or numb? Ask the person to raise both arms. Does one arm drift downward?
- Speech difficulty – Is speech slurred, are they unable to speak, or are they hard to understand? Ask the person to repeat a simple sentence, like “the sky is blue.” Is the sentence repeated correctly?
- Time to call 9-1-1 – If the person shows any of these symptoms, even if the symptoms go away, call 9-1-1 and get them to a hospital immediately.

Cardiac Arrest Warning Signs:

- Sudden loss of responsiveness – No response to tapping on shoulders.
- No normal breathing – The victim does not take a normal breath when you tilt the head up and check for at least five seconds.

IF ANY OF THESE SIGNS ARE PRESENT – CONTACT EMERGENCY SERVICES IMMEDIATELY.

For more information, visit the American Heart Association Web site at <http://www.heart.org/HEARTORG/>.

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March 2013

Missouri Severe Weather Awareness Week is March 4-8

Severe Weather Awareness Week in Missouri is a chance to plan and prepare for how to react and shelter during severe storms and tornadoes. On March 5 at 1:30 p.m., Missourians will have an opportunity to practice seeking shelter during the 39th annual statewide tornado drill. If there is a threat for severe weather, the drill will be rescheduled for 1:30 p.m. on March 7. For more information about Missouri Severe Weather Awareness Week, visit the National Weather Service website at <http://www.crh.noaa.gov/lsx/?n=severeweek>.

Lost and Found

Each week, several items are turned into the Capitol Police lost and found. If you have lost an item recently, stop by the MCP communications window on the first floor of the Truman Building (next to the escalator) between 7 a.m. and 5 p.m. Monday through Friday. If you can't stop by, call (573) 522-2222 for assistance.

Sign-Up for the MCP Advisor

If you would like to receive the MCP Advisor each month by email, please send a request to Sgt. Brian Kempker at brian.kempker@dps.mo.gov with "Advisor" in the subject line. You will be added to the distribution list beginning the following month.

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| Spotlight: | Hazardous Weather Travel Policy | |
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Implementation Process:

- The following criteria are used in determining whether to implement the hazardous weather policy:
 - Forecast weather conditions
 - Current and anticipated road conditions
 - Public transportation
 - Actions by other major employers in the affected area
 - Location of remote state operations
- The geographical areas affected will be identified when the hazardous weather policy is implemented, and the policy will apply only to those areas.

Notification:

- Notification of the hazardous weather policy will be announced through local radio or television news or through each department's normal communications procedure.
- You may also check with the Office of Administration for updates by visiting <http://oa.mo.gov/fmdc/offices/> or by calling the Office of Administration Building Closure Hotline at 1-888-390-9927.

Absences:

- When the hazardous weather policy is implemented, employees are not required to travel to work. Absences can be made up for in the following ways:
 - Employee accumulated compensatory or accumulated annual leave may be used.
 - Employees may adjust their work schedule and make up their time at a later date. (Note: Due to the nature of an individual employee's duties, make-up work may not be an available alternative.)
 - Leave without pay only in instances where insufficient accumulated compensatory or annual leave and the work schedule could not be adjusted.

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APRIL 2013

Building Stewards

In order to maximize responsive to the needs of state employees, Capitol Police has officers assigned as building stewards to all larger state buildings in the Capitol Complex. The stewards meet with building safety coordinators and discuss particular safety issues that may affect each building. If you would like to contact your building's steward, contact our Communications Center at (573) 522-2222, and the officer assigned to your building will contact you. For situations that require an immediate response, please call (573) 522-2222 and report the situation to a communications operator.

New Officer

Capitol Police welcomes James Corrigan to the department. Officer Corrigan will be assigned to Team 3, which covers the 11:00 p.m. to 7:00 a.m. shift.

Lost and Found

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| Spotlight: | National Distracted Driving Awareness Month | |
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Distracted driving is a dangerous epidemic on America's roadways. In 2011, the most recent year for which figures are available, 3,331 people were killed in crashes involving a distracted driver.

Types of distractions include:

- Texting: Because text messaging requires visual, manual and cognitive attention from the driver, it is by far the most alarming distraction.
- Using cell phone or smart phone.
- Eating and drinking.
- Talking to passengers.
- Grooming.
- Reading, including maps.
- Using navigation system.
- Watching video.
- Adjusting a radio, CD player, or MP3 player.

Please visit the National Highway Traffic Safety Administration (NHTSA) website for more information at www.distraction.gov

[Missouri Revised Statute 304.820](#) was enacted in August of 2012. It bans text messaging while operating a motor vehicle, for persons 21 years of age and younger.

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May 2013

Keeping Employees and Visitors Safe

Capitol Police is committed to maintaining a safe environment for employees and visitors. Please keep the following safety tips in mind:

- Maintain situational awareness of your surroundings at all times in order to identify anything unusual. If you feel uncomfortable or witness activity that seems suspicious, don't hesitate to leave and contact Capitol Police immediately.
- Review and understand evacuation plans for all types of emergencies, and know the location of any fire extinguishers, fire escapes and stairways.
- Be familiar with bomb threat procedures and how to report them.
- Report any strange looking packages or devices to Capitol Police.

Reporting Suspicious Activity

Capitol Police encourages individuals to report any type of suspicious activity they witness immediately. When activity is immediately reported, officers are able to quickly respond to assess the situation. To report suspicious activity, contact Capitol Police at (573) 522-2222, or by dialing #627 on your cell phone. When calling, please be prepared to provide as much information about the activity as possible, including a detailed description, location and time.

Sign Up for the MCP Advisor

If you would like to receive the MCP Advisor by email each month, send an email to Sergeant Brian Kempker at brian.kempker@dps.mo.gov with "Advisor" in the subject line. Your email will be added to the distribution list starting the following month.

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| Spotlight: | If You See Something, Say Something |  |
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The U.S. Department of Homeland Security's nationwide public awareness campaign, "If You See Something, Say Something," is designed to raise awareness to the indicators of terrorism and terrorism-related crime, and to emphasize the importance of reporting suspicious activity to local law enforcement authorities.

For more information about the public awareness campaign, visit <http://www.dhs.gov/if-you-see-something-say-something-campaign>.

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June 2013

MCP Welcomes Officer Pappert

Missouri Capitol Police welcomes Officer Charles Pappert to the department. Officer Pappert formerly served as a deputy with the Pettis County Sheriff's Department and as an investigator with the Department of Social Services.

Lost and Found

Several misplaced items are turned into our lost and found each week. If you have lost an item, please stop by our communications window on the first floor of the Truman Building (next to the escalator) between 7 a.m. and 5 p.m., Monday through Friday. If you are unable to stop by, contact our communications center at (573) 522-2222 for assistance.

Sign Up for the MCP Advisor

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| Spotlight: | The Safety Net | A small icon of a video camera with a lens and a handle, positioned to the right of the text. |
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The Safety Net is a new nonprofit organization created to support the families of Cole County public safety personnel who die in the line of duty. The Safety Net plans to offer support and financial assistance to the surviving spouses and children of local law enforcement officers, paramedics, EMTs and corrections officers who served in Cole County and made the ultimate sacrifice.

The Safety Net plans to provide both immediate financial assistance and ongoing assistance to family members. Organization members will contact the family immediately following their loss, offering them a financial donation and further assistance and support.

The Safety Net will receive proceeds from the upcoming AngiePalooza, a fun run/walk that will be held at the Jefferson City Jaycees Fairgrounds on Saturday, June 15. For details about AngiePalooza, visit www.angiepalooza.com.

For more information about The Safety Net, visit www.safetynetmo.org or www.facebook.com/SafetyNetMo.

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July 2013

Salute to America 2013

Jefferson City's Fourth of July festival, Salute to America, will begin on Wednesday, July 3 at 4 p.m. and continue through the evening on Thursday, July 4. Many attractions will take place during the two-day event, including a kid's carnival, car show, parade and the annual "Red, White & Boom!" fireworks display. Road closures in the downtown area begin Monday, July 1, as site preparation starts, and will continue through Thursday night.

- For more information about Salute to America, visit <http://www.salutetoomerica.org>.
- For more information on prohibited activities with regard to public use of state facilities, visit <http://www.sos.mo.gov/adrules/csr/current/1csr/1c35-1.pdf>.
- The Missouri State Capitol will be open to the public from 8 a.m. to 5 p.m. on July 3 and 4. For tour information, visit <http://www.mostateparks.com/page/55179/capitol-tours>.

Visitor Parking

Missouri Capitol Police continues to receive complaints about state employees parking in designated visitor parking spaces. It is important that these spaces are kept available for the citizens we serve who are conducting business with the state. We remind all state employees that they are not authorized to park in any of the parking spaces designated as "Visitor Parking."

Property Damage Investigation Continues

Capitol Police continue to investigate a case of property damage to several state vehicles near the Howerton Building on Howerton Court, off Missouri Boulevard, on March 23. When responding officers arrived, one state vehicle was on fire and eight others were damaged. If you have any information about the damaged vehicles or who was responsible for this crime, please contact Capitol Police at (573) 522-2222. If you would like to remain anonymous, contact our tip line at (573) 634-3691.

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| Spotlight: | American Red Cross Introduces Tornado App | A small icon of a smartphone with a blue ribbon or checkmark on its screen, representing the Tornado App. |
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A Tornado App is now available for all I-Phone and Android phone owners, and is designed to send an audible alarm that will notify users when a tornado warning has been issued for their area. The alarm will sound automatically, even if the app is not open on your phone. There are two ways to download the app to your phone:

- Call **REDCROSS (**73327677) from your mobile phone. A link to download the app will then be sent to your phone.
- Download the Tornado App directly from the app store on your smart phone.

For more information about the Tornado App, visit <http://www.redcross.org/mobile-apps/tornado-app>.

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September 2013

Customer Satisfaction Survey

September kicks off Missouri Capitol Police's annual Customer Satisfaction Survey. The results of this survey help MCP review its service plan to ensure that all practices are up to date and effective. Individuals who are registered to receive the MCP Advisor each month will automatically receive an email with a link to the survey after Sept. 3. If you are not registered to receive the MCP Advisor each month but would like to complete the survey, send an email to Sgt. Brian Kempker at brian.kempker@dps.mo.gov with "survey" in the subject line. Those who wish to participate in the survey and would also like to receive the Advisor each month, can email Sgt. Kempker with "Advisor and survey" in the subject line.

Veto Session Convenes Sept. 11

The General Assembly will convene Wednesday, Sept. 11, for veto session. State employees working in the downtown complex should expect an increase in traffic, parking and pedestrian demands and should plan accordingly.

Lost and Found

If you have misplaced an item, please check our lost and found to see if the item has been turned in. Keys, earrings, glasses, cell phones, clothes, umbrellas and other items are turned in on a daily basis. Items are retained for a period of 70 days, and are then transferred to the State Treasurer's Unclaimed Property Office, state Surplus Property or the Salvation Army. Lost and found is located at our communications window on the first floor of the Truman Building (next to the escalator) and is open Monday – Friday, from 7 a.m. to 5 p.m. If you are unable to stop by during business hours, call (573) 522-2222 for assistance.

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| Spotlight: | Staying Safe at Work | |
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Capitol Police reminds employees to pay attention to doors and windows when leaving the office to ensure that they are closed and locked properly. With soaring heat and humidity, doors that may otherwise close easily can start to stick, preventing them from securing properly. To protect employees still in the office and personal and state property, double check when leaving for the day that doors have securely latched and are locked. If you are unable to get the door to secure, notify Capitol Police at (573) 522-2222.

If you witness suspicious activity or persons at any time, please call MCP at (573) 522-2222 or #627 from your cell phone immediately to report it. When activity is immediately reported, officers are able to quickly respond to assess the situation. When calling, please be prepared to provide as much information about the activity as possible, including a detailed description, location and time.

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October 2013

Reporting Weapons and Suspicious Packages

Recently, a loaded handgun was accidentally left in a restroom of the Capitol Building. The state employee who discovered the weapon took the appropriate action by immediately calling Missouri Capitol Police. Because school children and members of the public are often in the Capitol and other buildings in the Capitol Complex, it is important that any weapons or suspicious packages that are discovered are immediately reported to MCP at (573) 522-2222. If you can safely limit access to the area, please do so until Capitol Police arrive.

Missouri Capitol Police Customer Satisfaction Survey: We Want to Hear From You
About 18,000 Missouri state employees work in Cole County and Capitol Police works to serve them to the best of our ability. To do so, we'd like comments and suggestions from as many people as possible. We encourage you to participate in the Missouri Capitol Police Customer Satisfaction Survey and provide detailed comments if you would like to. Also, indicate areas that you feel Capitol Police should improve. You may remain anonymous. Please simply provide enough information (building or location, for example) to assist us in identifying the area in need of improvement. To make the process as simple as possible, we've put the survey online. Please take a few minutes to complete our survey at: <https://www.surveymonkey.com/s/SurveyMCP2013>. For reporting accuracy, please submit only one survey.

The Great Central U.S. ShakeOut

At 10:17 a.m. on Oct. 17, millions of people will "Drop, Cover and Hold On" in The Great Central U.S. ShakeOut, the region's largest earthquake drill ever. All state government agencies and departments are encouraged to participate in the drill. For more information please visit: <http://shakeout.org/centralus/>.

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| Spotlight: | Crime Prevention Month and Halloween Safety |  |
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October has been designated Crime Prevention Month by the National Crime Prevention Council (NCPC). Crime prevention month recognizes and promotes the importance of crime prevention and awareness of important issues such as victimization, volunteerism and creating a more caring community. The NCPC website provides crime prevention kits, which include wall calendars and printable brochures. The theme for 2012-2013 is [Keeping Kids Cool & Confident, and Out of Gangs](#).

October is also when millions of children *and* adults celebrate Halloween. Trick or treating and other activities can present many safety hazards. Remember: makeup won't obstruct vision the way a mask can; costumes should be flame retardant, short to prevent tripping, and brightly colored so trick or treaters are visible (reflective tape and flashlights work, too). Parents should keep sidewalks clear of decorations or obstacles that may be hard to see in the dark. The NCPC has more [Halloween Safety tips](#).

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November 2013

Customer Satisfaction Survey

Missouri Capitol Police thanks everyone who participated in this year's annual customer satisfaction survey. The survey results will help MCP in our regular review of our service plan to ensure the most effective practices are being utilized to respond to the needs of state employees.

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| Spotlight: | Holiday Shopping Safety |  |
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With Christmas approaching, Capitol Police reminds everyone to keep a few safety tips in mind during the holiday season:

- When shopping, take only the credit cards and cash necessary for your planned purchases.
- Keep a written record of all credit card names and numbers in case of theft.
- Keep your receipts separate from your purchased merchandise. If stolen, you will have proof of purchase and ownership.
- Don't let the customer behind you make you feel rushed. Take the time to put your money and receipts away before leaving checkout.
- Try to park in well-lighted areas with pedestrian activity, close to the store. Avoid areas near dumpsters or cargo trucks that may reduce visibility.
- Never leave packages, and personal items, such as purses, wallets, cash, credit cards, cell phones, etc., in view inside your vehicle. If shopping at multiple destinations, place purchases in the trunk of your vehicle prior to departing for the next business.
- Always lock vehicle doors and roll up the windows.
- Always be aware of your surroundings and report suspicious activity immediately.
- Reduce distractions, such as using a cell phone, while walking to your vehicle.
- Always allow extra time. By giving yourself extra time, you'll be able to remind yourself of these basic shopping safety tips.
- Have your keys ready and in-hand when you leave the store, so you are not distracted while walking to your vehicle.

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December 2013

Missouri Capitol Police K-9 Durango Retires

Missouri Capitol Police K-9 Durango retired Nov. 15, after eight years of loyal service to the state of Missouri. During his career, Durango participated in calls for service inside and outside the Capitol Complex, including school searches, gubernatorial inaugurations, campaign stops and even presidential visits. Durango, an 8-year-old Black Labrador Retriever will continue to be cared for by his handler, Sgt. Brian Quick. Capitol Police wish Durango well as he transitions to a life of leisure. Our remaining K-9 team consists of Officer Josh Fisher and his dog, Peanut. A 7-year-old Golden Retriever, Peanut has been in service with our department for six years. To view pictures of Durango and Peanut, visit our home page at <http://www.mcp.dps.mo.gov>.

Preventing Workplace Theft During Holiday Season

As we enter the holiday season, Missouri Capitol Police reminds state employees of a few simple ways to protect against theft at the office:

- If exchanging gifts at work, leave them at home or in a secure location until the day of the exchange.
- Take home or secure any gifts you receive.
- Keep purses and wallets secure at all times.

And as always, immediately report any suspicious activity to MCP at (573) 522-2222.

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| Spotlight: | Online Holiday Shopping Safety | A small icon of a purple shopping bag with a white handle. |
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With Christmas approaching, Capitol Police reminds state employees to keep a few online safety tips in mind during the holiday season:

- Look for the https:// – the “s” stands for secure. Also, look for a padlock or similar icon in the web address to indicate you are on a safe site.
- Use anti-virus software and tools on all computers to detect and remove viruses and key loggers that can steal your identity when using debit and credit cards online.
- Use anti-phishing software – most reputable anti-virus programs contain anti-phishing software and alerts that help detect phishing scams.
- Secure your wireless network with a password to make sure others cannot access your personal information without your knowledge or permission.
- Choose a password that combines numbers, letters and symbols – the more complex the password, the better. Be sure to log off of websites after completing transactions.
- Take immediate action if you suspect identity theft. Contact your credit card company, bank and all three credit reporting agencies, as well as your local police department.